Team: House Rules

Date: Monday, February 7, 2011

Place: SR 110

Leader: Christina Powers

Minutes: Paul Scanlon

**Week 3 Meeting Agenda**

* Mechanical System – 10 minutes
  + Done:
    - Received parts for one belt and two pulleys for y-axis
    - Drilled holes into two of four metal brackets – drill stopped working and Natalie is looking into getting a new drill bit
    - Assembled one pulley
    - Tom has been in communication with third party consultant concerning material selection and drawer slide options
    - Ordered parts for second y-axis and x-axis – 4 pulleys, 2 belts, 8 brackets, 8 bearings, and 8 collars
  + To do:
    - Need new drill bit so we can drill through the rest of the metal brackets to assemble pulleys
    - Decide what is going to move on the x-axis
      * Waiting to hear back from third party on options and possibility of using a drawer slide here
    - Mounting between slides and crossbeam needs additional screws
* Software – 10 minutes
  + Progress update
  + Demo
* Plan for upcoming week – 5 minutes
  + Mechanical System:
    - Receive all the parts for the 2 additional belts
    - Assemble pulleys
    - Drill through brackets
    - Attach pulleys and belts to table
* Questions/Comments – 5 minutes